

MINUTES

DODGE COUNTY LIBRARY PLANNING COMMITTEE

May 31, 2017

1. Call to order & Roll Call: The meeting was called to order by Committee Chair Alex Harvancik at 1:48 p.m. Present, Tracy Scheffler, Alixe Bielot, and MaryAnn Miller. Others, Dodge County Administrator Jim Mielke, Dodge County Corporation Counsel Kim Nass; Dodge County Clerk Karen Gibson, Watertown Public Library Director Peg Checkai, Hustisford Community Library Director Candace Graulich. Absent: Amy Birtell (joined the meeting at 2:00 p.m.)
2. Consideration of Minutes: April 25, 2017: Motion by Miller, 2nd by Bielot to approve the April 25, 2017 minutes as presented. Motion carried.
3. Review, Discuss Dodge County Library Plan for Service: Committee Chair Harvancik provided proposed changes to pages 2 and 3 under the Towns Heading. The changes clarified that Hustisford is a joint library with the Town of Hustisford and the Theresa library is a joint library with the Town of Theresa. The Hustisford library is officially known as the Hustisford Community Library.

Proposed changes and clarifications were also noted on Page 5 as part of the *Library Service History* and on Page 6 as part of the *Planning Process* narrative.

Changes and clarification were also provided on Page 8 under the *Current Library Services* narrative.

4. 2:00 p.m. Public Hearing on the 2017 Dodge County Plan for Library Service: Committee Chair Harvancik opened the hearing at 2:01 p.m. Watertown Library Director Peg Checkai addressed the committee on behalf of the Watertown Library Board to thank the committee for their work on the updated plan and expressed appreciation of the consideration being given to reimbursement for border communities such as the City of Watertown.

No other hearing comments were received.

Motion by Miller, 2nd by Birtell to close the public hearing. Motion carried. Time 2:06 p.m.

5. Consider and Take Action on the 2017 Dodge County Plan for Library Service: Dodge County Corporation Counsel Kim Nass summarized the proposed changes / clarifications to the Plan as discussed earlier in the meeting. Motion by Scheffler, 2nd by Miller to accept the Plan for Library Service as amended. Motion carried.
6. Adjourn: Motion by Bielot, second by Scheffler to adjourn. Motion carried. Time: 2:26 p.m.

Tentative Next meeting Date and Time:
Tuesday August 15, 2017 at 1:30 p.m.

Juneau Public Library

250 N. Fairfield Ave. Juneau, WI 53039 • 920-386-4805 • juneau@monarchlibraries.org

Read More. Do More. Be More.

May 18, 2018

James Mielke
Dodge County Administrator
Administration Building
127 E. Oak Street
Juneau, WI 53039

RECEIVED
IN THE OFFICE OF
COUNTY CLERK
MAY 17 2018
DODGE COUNTY, WIS.

Dear Mr. Mielke,

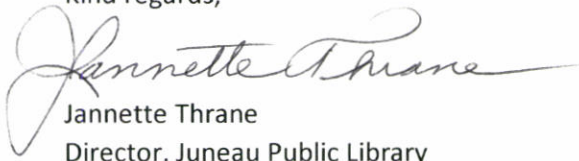
I would like to thank you and the Dodge County Board of Supervisors for the support you have provided to the Juneau Public Library and our service to Clearview. Clearview's mission is to weave together extraordinary care in a supportive environment. Some of Clearview's core values include nurturing the human spirit, pursuing growth and learning, instilling hope and enriching the lives of each resident.

Previous grants have allowed the Juneau Public Library to assist Clearview in their mission by allowing us to purchase large print books and other materials to meet the needs and requests of residents and staff at the facility. We are also able to offer extended check-out periods and offer fine forgiveness with the funds provided by this grant.

We are asking you to consider another \$1,000 grant to allow the Juneau Public Library to continue our partnership with Clearview. We are pleased to be able to reach out to those unable to visit our library and yet still provide them with current and high-quality materials.

Thank you for your consideration.

Kind regards,


Jannette Thrane
Director, Juneau Public Library

Proud member of



Monarch Library System

Crossover Lending Ratios by County

		New Out	New In	Ratio	Total Out	Total In	Ratio	Average of New and Total Ratios
Ozaukee	Bookmobile	379	1341	0.28	5370	6782	0.79	0.54
Ozaukee	Cedarburg Public Library	1464	5515	0.27	21351	24468	0.87	0.57
Ozaukee	W.J. Niederkorn Library	2123	4486	0.47	20098	23798	0.84	0.66
Ozaukee	Grafton Public Library	2327	5105	0.46	22465	20392	1.10	0.78
Ozaukee	Frank L. Weyenberg Library of Mequon-Thiensville	5180	5522	0.94	22370	26785	0.84	0.89
Ozaukee	Oscar Grady Public Library (Saukville)	2770	1730	1.60	9804	8471	1.16	1.38
	Total	14243	23699	0.60	101458	110696	0.92	0.76
Sheboygan	Bookmobile	379	1341	0.28	5370	6782	0.79	0.54
Sheboygan	Plymouth Public Library	1595	2754	0.58	13548	13755	0.98	0.78
Sheboygan	Sheboygan Falls Memorial Library	2922	3387	0.86	12026	14152	0.85	0.86
Sheboygan	Kohler Public Library	963	1246	0.77	7311	7307	1.00	0.89
Sheboygan	Oostburg Public Library	765	1274	0.60	9517	7872	1.21	0.90
Sheboygan	Cedar Grove Public Library	930	865	1.08	5061	5020	1.01	1.04
Sheboygan	Mead Public Library (Sheboygan)	6924	6016	1.15	32159	30623	1.05	1.10
sheboygan	Lakeview Community Library	1659	1250	1.33	6247	5708	1.09	1.21
Sheboygan	Lakeland University Library	27	104	0.26	1862	599	3.11	1.68
Sheboygan	Elkhart Lake Public Library	2037	548	3.72	4876	3598	1.36	2.54
	Total	18201	18785	0.97	97977	95416	1.03	1.00
Washington	West Bend Community Memorial Library	4419	5377	0.82	32933	33000	1.00	0.91
Washington	Kewaskum Public Library	1317	1254	1.05	5205	6554	0.79	0.92
Washington	Germanatown Community Library	3872	3441	1.13	20047	21772	0.92	1.02
Washington	Slinger Community Library	1712	1353	1.27	8802	9095	0.97	1.12
Washington	Jack Russell Memorial Library (Hartford)	3771	1999	1.89	16340	13765	1.19	1.54
	Total	15091	13424	1.12	83327	84186	0.99	1.06
Dodge	Mayville Public Library	886	1497	0.59	6058	5440	1.11	0.85
Dodge	Juneau Public Library	762	835	0.91	5259	5174	1.02	0.96
Dodge	Iron Ridge Public Library	244	291	0.84	1983	1350	1.47	1.15
Dodge	Waupun Public Library	2607	1944	1.34	13337	13498	0.99	1.16
Dodge	Reeseville Public Library	434	240	1.81	1520	1487	1.02	1.42
Dodge	Brownsville Public Library	644	365	1.76	3183	1801	1.77	1.77
Dodge	Hustisford Community Library	1652	720	2.29	5425	3124	1.74	2.02
Dodge	Lomira QuadGraphics Community Library	849	272	3.12	3029	2608	1.16	2.14
Dodge	Theresa Public Library	947	316	3.00	3090	1635	1.89	2.44
Dodge	Lowell Public Library	287	75	3.83	970	627	1.55	2.69
Dodge	Horicon Public Library	2057	499	4.12	6958	3335	2.09	3.10
Dodge	Fox Lake Public Library	1331	148	8.99	3133	1266	2.47	5.73
	Total	12700	7202	1.76	53945	41345	1.30	1.53

Data collected by MLS from 1/18 - 7/18

Library Name	2017 Total Circulation Transactions	2017 Total Operating Expenditures	Cost Per Circulation	2017 Rural Circ.	Total Cost of Service	2019 DC rural payment 90%
Beaver Dam Community Library	362,428	1,062,092	2.93	99,207	\$290,676.51	\$261,608.86
Brownsville Public Library	21,987	82,163	3.74	7,839	\$29,317.86	\$26,386.07
Columbus Public Library	91,565	386,138	4.22	10,811	\$45,622.42	\$41,060.18
Fox Lake Public Library	11,257	142,454	12.65	3,324	\$42,048.60	\$37,843.74
Hartford Public Library (Jack Russell Memorial)	208,389	812,040	3.90	17,368	\$67,735.20	\$60,961.68
Horicon Public Library	51,408	239,569	4.66	10,039	\$46,781.74	\$42,103.57
Hustisford Community Library	37,155	155,749	4.19	14,715	\$61,655.85	\$55,490.27
Iron Ridge Public Library	9,375	35,023	3.74	3,809	\$14,245.66	\$12,821.09
Juneau Public Library	37,383	186,205	4.98	10,405	\$51,816.90	\$46,635.21
Lomira Public Library	22,718	105,065	4.62	3,904	\$18,036.48	\$16,232.83
Lowell Public Library	3,371	25,988	7.71	386	\$2,976.06	\$2,678.45
Mayville Public Library	47,130	238,531	5.06	11,565	\$58,518.90	\$52,667.01
Randolph (Hutchinson Memorial)	26,147	196,818	7.53	2,761	\$20,790.33	\$18,711.30
Reeseville Public Library	9,057	52,015	5.74	2,850	\$16,359.00	\$14,723.10
Theresa Public Library	14,928	74,507	4.99	524	\$2,614.76	\$2,353.28
Watertown Public Library	315,913	995,337	3.15	22,962	\$72,330.30	\$65,097.27
Waupun Public Library	121,587	649,952	5.35	8,803	\$47,096.05	\$42,386.45
				231,272	\$888,623	\$799,760.36
AVERAGE COST PER CIRCULATION				5.2447		
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Dodge County Libraries 2019	Payment 87.50%
Beaver Dam Community Library	\$254,342
Brownsville Public Library	\$25,653
Columbus Public Library	\$39,920
Fox Lake Public Library	\$36,792
Hartford Public Library (Jack Russell)	\$59,268
Horicon Public Library	\$40,934
Hustisford Community Library	\$53,949
Iron Ridge Public Library	\$12,465
Juneau Public Library	\$45,340
Lomira Public Library	\$15,782
Lowell Public Library	\$2,604
Mayville Public Library	\$51,204
Randolph (Hutchison Memorial)	\$18,192
Reeseville Public Library	\$14,314
Theresa Public Library	\$2,288
Watertown Public Library	\$63,289
Waupun Public Library	\$41,209
TOTAL DODGE COUNTY LIBRARIES	\$777,545
Adjacent County Libraries 2019	Payment 70%
Angie W. Cox (Pardeeville)	\$18
Brandon	\$71
Brookfield	\$502
Butler	\$44
Cambridge	\$6
Campbellsport	\$88
Delafield	\$3,089
Dwight Foster (Fort Atkinson)	\$130
Fitchburg	\$102
Fond du Lac	\$4,757
Germantown	\$455
Hartland	\$835
Jane Morgan Memorial (Cambria)	\$230
Jefferson	\$546
Johnson Creek	\$378
Karl Junginger (Waterloo)	\$43,582
LD Fargo (Lake Mills)	\$2,416
Madison	\$1,660
Markesan	\$314
Marshall	\$361
Menomonee Falls	\$1,581
Mukwonago Community	\$102
Muskego	\$254
Oakfield	\$440
Oconomowoc	\$36,941
Pauline Haass (Sussex)	\$121
Pewaukee	\$446
Portage	\$184
Poynette	\$555
Ripon	\$41
Slinger	\$737
Sun Prairie	\$1,984
Town Hall (North Lake)	\$12,192
Waukesha	\$1,353
Waunakee	\$3
West Bend	\$1,269
TOTAL ADJACENT COUNTY LIBRARIES	\$117,787

2019 Overall Budget Breakdown	Amount
DC Rural Payments	\$777,545
Adjacent County Payments	\$117,787
Juneau Clearview Grant	\$1,000
	\$896,332

Dodge County Libraries 2019	Payment 90%
Beaver Dam Community Library	\$261,609
Brownsville Public Library	\$26,386
Columbus Public Library	\$41,060
Fox Lake Public Library	\$37,844
Hartford Public Library (Jack Russell)	\$60,962
Horicon Public Library	\$42,104
Hustisford Community Library	\$55,490
Iron Ridge Public Library	\$12,821
Juneau Public Library	\$46,635
Lomira Public Library	\$16,233
Lowell Public Library	\$2,679
Mayville Public Library	\$52,667
Randolph (Hutchison Memorial)	\$18,711
Reeseville Public Library	\$14,723
Theresa Public Library	\$2,353
Watertown Public Library	\$65,097
Waupun Public Library	\$42,386
TOTAL DODGE COUNTY LIBRARIES	\$799,760
Adjacent County Libraries 2019	Payment 70%
Angie W. Cox (Pardeeville)	\$18
Brandon	\$71
Brookfield	\$502
Butler	\$44
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West Bend	\$1,269
TOTAL ADJACENT COUNTY LIBRARIES	\$117,787

2019 Overall Budget Breakdown	Amount
DC Rural Payments	\$799,760
Adjacent County Payments	\$117,787
Juneau Clearview Grant	\$1,000
	\$918,547